

FRED, CHIP Workgroup Planning Meeting #2

Date: 04/01/19

Time: 4 – 6 pm

Location: La Clinica, Center for Learning and Innovation (CLI), King Room

Attendees	
Facilitator(s)	Maria U
Note taker	Maria U
Work group members	Belle S, Sadie E, Lisa F (permanent replacement for Michelle H), Rene B, Trisha F, Tony M, Jessica W, Nancy M, Billy H, and Danae C (for Tammie P, CAC)
Absent group members	Carrie P, Jennifer M, Ann A, Tammy P, Mary H, Susan F, Rebekah M, Gina D, Shannon C, and Jenny W
Guests	Angela Warren

Standing Agenda Items:

Introductions and check-in

MEETING AGENDA

Agenda Item 1: Review data and last meeting notes
<p>Discussion summary:</p> <ul style="list-style-type: none"> • Missed desired result: <u>Every child is planned and wanted</u>. Team agreed that this is implied in problem statement 1b. • Nutrition and Exercise: discussed difference between access and barriers in terms of individual choice, desire, and intent. The team decided that “barriers” was a better word to describe all that gets in the way of eating nutritious meals and getting adequate exercise. We also agreed that the focus/intent of the desired result is related to food insecurity and not to obesity. • Inclusion: discussed intent of problem statement, as well as definitions. The team agreed that while we don’t have CHA data to support disparities for every population and in every category, it is accepted knowledge that diverse community members face disparities in most social/community arenas.
<p>Conclusions:</p> <ul style="list-style-type: none"> ▪ Changed three problem statements based on team input.
<p>Action items:</p> <ul style="list-style-type: none"> ▪ N/A

Agenda Item 2: Root cause analysis prep

Discussion summary: Review problem statements: Are these correct? What's missing?

1. Caring Adult, Safe Environment

- a. Families in JACO/JOCO live in unsafe housing and environments.
- b. Families in JACO/JOCO are disconnected, isolated and their children are at risk for neglect and abuse.

2. Nutrition and Exercise

- a. Families in JACO/JOCO have significant barriers to nutritious food.
- b. Families in JACO/JOCO have significant barriers to exercise and other recreational activities.

3. Community awareness, collaboration, and coordination

- a. JACO/JOCO community members, as a whole, do not know the issues facing families, the resources available to support families, and how they can help.

4. Inclusion

- a. JACO/JOCO community members who are NOT heteronormative, cisgender, white, middle class, male, Christian, and perfectly able have inadequate access to recreation, social services, economic opportunities, educational attainment, and can feel unwelcome in public spaces.

5. High quality, affordable, and accessible child care

- a. Families in JACO/JOCO do have barriers to accessible (near home, 24 hr, and weekend coverage), affordable (sliding scale starting at \$0), and high quality (developmentally appropriate, safe, with qualified providers, etc.) child care.

Conclusions:

- Do we want a desired outcome that *every child is planned and wanted*? Team agreed that this is implied in problem statement 1b.
- Changed *access to barriers* in Nutrition and Exercise to address individual “desire, intent, and choice.”
- Inclusion: question about intent and definitions. We changed heteronormal to heteronormative.

Action items:

- Use these revised problem statements to conduct 5 Whys’ (root cause analysis)

Agenda Item 3: Root cause analysis for agreed problem list

Discussion summary:

- Conducted 3 root cause analysis explorations (1 sample and 2 live explorations—see attached for pictures of live explorations)

Conclusions:

- These explorations are time consuming and the team decided to move this work into homework and break up into 5 smaller groups to conduct the root cause analysis work and if needed, fish bone diagram, and present findings to the entire group at our next meeting.

Action items:

- Convene five small groups between 4-2-19 and 4-12/19 to conduct root cause analysis for all five focus areas (include fishbone diagram to identify cause and effect, as needed). Document work and submit to team for review and consideration at our 4-15-19 meeting.
- Suggestion that these small group meetings be scheduled earlier in the day.

Other Information**Resources or handouts provided:**

- Meeting agenda, template for 5 Why's, sample of 5 Why's

Future Agenda Items:

- Review findings from small group meetings and agree on root causes.

Preparation for Next Meeting:

- Conduct root cause analysis and if needed, fish bone diagram (cause and effect), for each focus area and present findings at 4-15-19 meeting.

Next meeting date: April 15, 2019—La Clinica's Center for Learning and Development at 931 Chevy Way in the MLK or King Room (second floor)

Future Meetings

Date	Time	Location	Topics
4/15/19	4pm-6pm	La Clinica's Center for Learning and Development (MLK room)	Review root cause analysis data for focus areas and start on goals
4/29/19	4pm-6pm	AllCare, 1701 NE 7th St., Grants Pass (Community Room)	Continue goal work and start on outcome measures
5/13/19	4pm-6pm	La Clinica's Center for Learning and Development (MLK room)	Finish outcome measures and review CHIP recommendations